

Parcel (Map) _____ (Lot) _____

Building Permit # _____

(office use)

TOWN OF WELLS

Accessory Structure Permit Application

IF ANY WORK STARTS BEFORE THE PERMIT IS APPROVED, A STOP WORK ORDER WILL BE ISSUED WITH A FEE BASED ON COST OF WORK.

Location/Address of Construction: _____

Owner Name, Address and Telephone #: _____

Applicant Name, Address and Telephone #: _____

Total square footage of proposed work: _____ Cost of Project: _____
Public sewer?: Yes _____ No _____ Public water?: Yes _____ No _____
Is this part of a subdivision?: Yes _____ No _____ Other dwelling units on lot?: Yes _____ No _____

PERMIT IS FOR: (MAY CHECK MORE THAN ONE)

Residential Shed under 200sf _____ Residential Shed over 201sf _____ Generator Residential _____
Commercial Shed under 200sf _____ Commercial Shed over 201sf _____ Generator Commercial _____
Pool Residential _____ Pool Commercial _____ Solar Residential _____ Solar Commercial _____
Commercial Towers _____ Wall/Seawall over 4 feet _____ Fence over 7 feet _____

Project Description: _____

Contractor's Name, Address & Telephone: _____

Whom should we contact when the permit is ready?: _____ Phone: _____

Owner or Contractor's Email: _____

(It is the responsibility of the individual receiving emails from the Code Office to forward all correspondence to applicable parties)

Additional Email: _____

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE PAPERWORK SUBMITTED, THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE CODE ENFORCEMENT OFFICE. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Offices' authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Owner Signature:	Date:
Applicant	Date:

BASE FEE is required to review the application and is non-refundable.

	<u>Base Fee</u>	<u>Square Footage Costs</u>
Residential Shed under 200sf:	\$75.00	plus \$0.60 per square foot
Residential Shed over 201sf:	\$140.00	plus \$0.60 per square foot
Commercial Shed under 200sf:	\$100.00	plus \$0.80 per square foot
Commercial Shed over 201sf:	\$250.00	plus \$0.80 per square foot
Generator Residential:	\$75.00	
Generator Commercial:	\$100.00	
Pool Residential:	\$140.00	plus \$5.00 per thousand (cost of pool)
Pool Commercial:	\$250.00	plus \$5.00 per thousand (cost of pool)
Solar Residential: square footage panels	\$140.00	plus \$0.60 per square foot
Solar Commercial: square footage panels	\$250.00	plus \$0.80 per square foot
Towers	\$250.00	plus \$10.00 per thousand
Walls/Seawalls over 4 feet	\$75.00	
Fences over 7 feet	\$100.00	

- **Owners Signature is required, or a letter of Authorization from the owner allowing applicant to act or their behalf.**
- **Lots, Buildings, and Structures located in a Flood Zone are also required to complete a Flood Permit. (Chapter 116-2)**
- **Cost of Project includes all construction materials and labor, to include donated materials, volunteer labor or work completed by owner.**
- **Project with approved site plans; any expansion, re-location or dimensional changes may result in a site plan amendment through the Planning Department.**

Submitting an application for permit does not authorize the applicant to begin work until the permit is issued. Working without an issued/validated permit or beyond the scope of a permit can result in delays in projects, stop work orders, and violations of the Town of Wells Land Use Code, Chapter 145. A Building Permit can be appealed within 31 days after the issuance of the written decision from the Code Enforcement Officer, per Chapter 145 Land Use Section 145-69 (ZBA).

TOWN OF WELLS CODE ENFORCEMENT

COMMERCIAL / RESIDENTIAL WORKSHEET

(Use the proper Base Fee & Square footage costs for Commercial or Residential found on page #2)

Applicants Name: _____

Address: _____ Map: _____ Lot: _____

For SHEDS – BARNs- DETACHED GARAGES

SHED/BARN/DETACHED GARAGE Residential under 200sf: Square footage _____ sf, (multiple x \$0.60),
Square Footage cost:\$ _____ plus Base fee \$75.00, Total cost \$ _____.

SHED/BARN/DETACHED GARAGE Residential over 201sf: Square footage _____ sf, (multiple x \$0.60),
Square Footage cost:\$ _____ plus Base fee \$140.00, Total cost \$ _____.

SHED/BARN/DETACHED GARAGE Commercial under 200sf: Square footage _____ sf, (multiple x \$0.80),
Square Footage cost:\$ _____ plus Base fee \$100.00, Total cost \$ _____.

SHED/BARN/DETACHED GARAGE Commercial over 201sf: Square footage _____ sf, (multiple x \$0.80),
Square Footage cost:\$ _____ plus Base fee \$250.00, Total cost \$ _____.

When adding a Foundation the Square Footage is Doubled (Foundation + Structure.)

For SOLAR – POOLS - TOWERS

SOLAR Residential – Number of panels _____ Total Square footage of all panels : _____ sf, (multiple x \$0.60)
Square Footage cost:\$ _____, plus Base fee \$ 140.00, Total cost \$ _____.

SOLAR Commercial – Number of panels _____ Total Square footage of all panels : _____ sf, (multiple x \$0.80),
Square Footage cost:\$ _____, plus Base fee \$ 250.00, Total cost \$ _____.

POOL Residential – Cost of the pool \$ _____, (divide by 1,000) \$ _____, (multiple by \$5.00) \$ _____,
plus Base fee \$140.00, Total cost \$ _____.

POOL Commercial – Cost of the pool \$ _____, (divide by 1,000), \$ _____, (multiple by \$5.00) \$ _____,
plus Base fee \$250.00, Total cost \$ _____.

Tower – Cost of the Tower/proposed work \$ _____, (divide by 1,000), \$ _____, (multiple by \$10.00) \$ _____,
plus Base fee \$250.00, Total cost \$ _____.

For GENERATORS, WALLS AND FENCES THE COST IS ONLY THE BASE FEE.

CONSTRUCTION DOCUMENTS – Written, graphic and pictorial documents describing the design, location, dimensions, and physical characteristics.

Included but not limited to; Foundation plan, Floor plans, Elevations, Detailed (Cross sections) and Plot Plans.

SQUARE FOOTAGE - Is a measurement of area, (length x width); Measured from the exterior faces of the most exterior walls.

FOUNDATION - The supporting substructure of a building or other structure, including basements, crawlspaces, slabs, piers, posts or frost walls.