

Parcel (Map) _____ (Lot) _____

Building Permit # _____
(office use)

TOWN OF WELLS

Flood Permit Application

IF ANY WORK STARTS BEFORE THE PERMIT IS APPROVED, A STOP WORK ORDER WILL BE ISSUED WITH A FEE BASED ON COST OF WORK.

Location/Address of Construction: _____

Owner Name, Address and Telephone #: _____

Applicant Name, Address and Telephone #: _____

Total square footage of proposed work: _____ Cost of Project: _____
Is this part of a subdivision?: Yes _____ No _____ Other dwelling units on lot?: Yes _____ No _____

PERMIT IS FOR: *(MAY CHECK MORE THAN ONE)*

Single Family Dwelling _____ Commercial _____ Other _____

Project Description: (Flood Permit For): _____

Contractor's Name, Address & Telephone: _____

Owner or Contractor's Email: _____

Whom should we contact when the permit is ready?: _____

Phone #: _____

I hereby certify that I am the Owner of record of the named property, or that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Offices' authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Owner Signature:	Date:
Applicant	Date:

If all required information is not included with the application submitted, the permit may be denied at the discretion of the Code Enforcement Office. We may require additional information in order to approve this permit.

Cost of Permit: (to review the application (is required), (Base fee is non-refundable))

Residential/Commercial: \$140.00, plus \$0.50 per square foot of the first-floor footprint of the foundation and all deck foundations.

- **Owners Signature is required, or a letter of Authorization from the owner allowing applicant/contractor to act on their behalf.**
- **Site/Plot Plan is required if not part of a building permit. This plan must show all existing and/or proposed structures, sewer/water, area's to be cut and filled, with all dimensions for all setbacks to include waterbodies.**

Chapter 116 Flood plain Management, §116-2 a Flood Permit is required. Before any construction or other development begins within any areas of special flood hazard a flood hazard development permit shall be obtained from the Code Enforcement Officer. This permit shall be in addition to any other permits which may be required pursuant to the codes and ordinances of the Town of Wells, Maine.

The following items are required to be completed as part of the flood permit:

- a. **Earth moving activities:** _____
- b. **Waste Water Disposal: Town Sewer:** _____ **Septic System:** _____
- c. **Will proposed structure have a basement/crawlspace: Yes** _____ **No** _____ **N/A** _____
- d. **Elevation Certificate Data: Flood Zone:** _____
Is the structure already Flood Proofed: Yes _____ **No** _____
Has an Elevation Certificate been submitted previously: Yes _____ **No** _____
HAG (Highest Average Grade): _____ **LAG (Lowest Average Grade):** _____
- e. **Has DEP been contacted: Yes** _____ **No** _____ **DEP Permit required: Yes** _____ **No** _____
- f. **Will any water course be relocated or altered: Yes** _____ **No** _____

The following work in a Flood Zone shall be included to determine the cost of work of the proposed project. All items listed below that are associated with the proposed project must be checked. When figuring the cost of work include all Materials & Labor (this includes All New, Replaced or Donated Equipment & Labor. A separate building permit is required to begin any work on the property.

ALL STRUCTURAL ELEMENTS, SHALL INCLUDE:

- Spread or continuous Foundation footings, monolithic, concrete slabs, and pilings
- Bearing walls, tie beams and trusses
- Wood or reinforced concrete decking or roofing
- Floors and ceilings
- Attached decks, porches to include sono tubes
- Interior partition walls
- Exterior wall finishes (e.g. brick, stucco or siding) include painting & decorative moldings
- Windows and doors
- Re-shingling or re-tiling a roof, to include metal roof
- Insulation

ALL INTERIOR FINISH ELEMENTS, SHALL INCLUDE:

- Tiling, linoleum, stone, wood or carpet over sub-flooring
- Bathroom tiling, cabinets and fixtures
- Wall finishes (e.g., drywall, painting, stucco, plaster, paneling, & marble)
- Kitchen, Counter-tops, and Cabinets
- Built-in bookcases, cabinets and furniture
- Hardware

ALL UTILITY AND SERVICE EQUIPMENT, SHALL INCLUDE:

- HVAC equipment
- Plumbing and Electrical
- Light fixtures and ceiling fans
- Security systems
- Built-in kitchen appliances
- Central vacuum systems and Generators
- Water filtration, conditioning or recirculation systems

Cost of Work includes all Labor and other costs associated with demolishing, removing or altering building components. This includes donated labor and materials.

Signature/Date

**TOWN OF WELLS
CODE ENFORCEMENT
FLOOD PERMIT SQUARE FOOTAGE SHEET**

Applicants Name: _____

Address: _____

Map/Lot: _____

Please fill in square footage applicable to your application request.

MAIN STRUCTURE

First Floor Footprint _____ s.f.

BREEZEWAY

First Floor Footprint _____ s.f.

GARAGE/SHED

First Floor Footprint _____ s.f.

Deck/Porch(es) _____ s.f. _____ s.f. _____ s.f.

(only account for decks/porches that are supported by a foundation, see foundation definition below)

Total Square Footage: _____ sf, (multiple by \$0.50), \$ _____, plus Base Fee: \$140.00, Total Cost of permit: \$ _____.

CONSTRUCTION DOCUMENTS – Written, graphic and pictorial documents describing the design, location, dimensions, and physical characteristics.

Included but not limited to; Foundation plan, Floor plans, Elevations, Detailed (Cross sections) and Plot Plans.

SQUARE FOOTAGE - Is a measurement of area, (length x width); Measured from the exterior faces of the most exterior walls.

FOUNDATION - The supporting substructure of a building or other structure, including basements, crawlspaces, slabs, piers, posts or frost walls.