

## **An Ordinance to Create the Ad Hoc Committee for Founders Park Community Center**

The Town of Wells hereby ordains and enacts “An Ordinance to Create the Ad Hoc Committee for Founders Park Community Center” to read as follows:

**Establishment of Committee and Purpose.** The Ad Hoc Committee for Founders Park Community Center (the “Committee”) is established by the Board of Selectmen, pursuant to its authority under § 2.06(2) of the Town’s Charter, for the sole purposes of designing, funding, and undertaking the building of the Founders Park Community Center (the “Center”).

**Membership.** The Committee shall comprise of two members of the Board of Selectmen, who will serve as voting members and co-chairs of the Committee, and not more than thirteen citizen members, all of whom will be appointed by the Board of Selectmen. Members shall be Wells residents and shall have a diverse mix of skills associated with the Committee’s purpose.

**Meetings.** Meetings will be held as often as necessary at the direction of the Committee co-chairs in order to accomplish the Committee’s purpose as stated above. Meetings shall be held in a public setting and open to public attendance. Input from the public may be allowed at the discretion of the co-chairs. Meetings shall be noticed and conducted in conformance with Maine’s Freedom of Access Law (“FOAA”) and Robert’s Rules of Order.

**Agendas and Minutes.** Agendas and minutes shall be maintained and available as required under FOAA.

**Mission.** The Committee shall have the authority to develop the design of the facility in compliance with the Town’s zoning ordinances, which design shall be presented to the Board of Selectmen for its review and approval. The Committee shall submit all final design plans to the Planning Board for approval. Plans shall meet all applicable standards of design and engineering to meet all local and state requirements. The Committee’s responsibilities shall include, but are not limited to:

\*Developing and proposing to the Board of Selectmen a budget necessary for the construction of the Center (it is contemplated that the Town will establish a designated fund, which will accept tax-deductible donations for the purposes of assisting the Town in the construction and ongoing maintenance of the Center.

\*The ability to seek proposals from vendors to include in-kind work and at cost materials without subjecting the project to the regular bidding process outlined in the Town’s Purchasing Policy, (which specifically allows the Board of Selectmen to exempt certain purchases from the bidding process when, as here, circumstances warrant). This will ensure that the costs are controlled within the assigned budget. All such proposals shall be reviewed by the Committee, with associated recommendations to be made to the Board of Selectmen for its approval.

\*Oversee the entire process of fundraising, publicity, construction and communication through social media, news outlets and Town communication outlets.

Once the project has been completed, the Board of Selectmen shall determine whether the ad hoc Committee shall be dissolved, or, if it should be established as a standing committee to oversee the operations of the Facility, establish rules and regulations for the operation of the Facility, establish funding mechanisms to assist with the maintenance and upkeep of the Facility, and any other tasks assigned to it by the Board of Selectmen.

**Effective Date.**

This Ordinance shall take effect upon enactment by the Board of Selectmen.

Given under our hands this 18<sup>th</sup> day of June, 2024.

BOARD OF SELECTMEN OF THE TOWN OF WELLS:

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John K. MacLeod, III

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Kathleen Chase

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Scott DeFelice

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Timothy Roche

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James N. Smith