



Town of
Wells
Work
Plan

FY'20

FY'20

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Work Plan Item	Status
ARTICLE 1. To elect a Moderator to preside in said meeting.	Passed
ARTICLE 2. To elect all necessary Town Officers for the ensuing terms by secret ballot.	Passed
ARTICLE 3. Estimated Revenues: : Shall the Town vote to collect and appropriate the estimated amounts in Town Generated Revenue and State Revenue in the amount of \$4,157,784 to reduce the amount to be raised by taxation.	Passed
ARTICLE 4. Pass Through Accounts: Shall the Town vote to authorize the Town Treasurer to accept and pay out Pass Through Funds in the estimated amount of \$ 852,500 from specified sources as shown on Table 2 of the appendix to the Annual Town Meeting Warrant?	Passed
ARTICLE 5. Salaries: Shall the Town vote to raise and appropriate \$6,368,574 for municipal employees' salaries and wages during FY 2019.	Passed
ARTICLE 6. Operations: Shall the Town vote to raise and appropriate \$7,439,513 for the operation of municipal departments and committees during FY 2019?	Passed
ARTICLE 7. Potential Employee-Related Expenses: Shall the Town vote to appropriate and expend up to \$60,000 from	Passed

Undesignated Fund Balance (Surplus) for the following:	
Retirement Benefit Reimbursement - \$25,000 to fund payment, when necessary, of accrued benefits to employees who are retiring or leaving Town Service;	Used when an employee with accumulated time retires or separates employment.
Workers Compensation – Light Duty Fund - \$25,000 to pay wages of injured employees able to work in a light duty capacity; and	
Educational Reimbursement Fund - \$10,000 to fund educational course reimbursement in	
FY' 20 for eligible union and non-union employees based on contract requirements and the Non-Union Educational Assistance Program guidelines.	
ARTICLE 8. Potential Town Liabilities: Shall the Town vote to appropriate and expend up to \$295,000 from the Undesignated Fund Balance (Surplus) for the following potential liabilities:	Passed- Used when Necessary
Legal Services Fund - \$75,000 to be used at the discretion of the Board of Selectmen, following a public hearing, to fund legal services for significant legal and/or legislative matters beyond the normal legal budget;	
Self-Insurance Claims Coverage - \$10,000 to fund payment of the Town's deductible and other expenses associated with accepted claims made against the Town;	
Emergency Fuel and Utilities Account - \$40,000 to be expended, following a public hearing by the Board of Selectmen, to cover potential shortfalls in the FY'19 fuel and utilities budgets due to the unpredictable markets for diesel, unleaded gasoline, propane and electricity;	
Short Fall on State Revenue Projected to offset	

<p>Town Budget Funding -\$40,000 to be used in case and at the discretion of the Board of Selectmen, following a public hearing, at the end of the fiscal year to balance any shortfall in State Revenue projected to be received that offset the budget for property tax purposes.</p>	
<p>Emergency Facility Repair and Energy Efficiency Improvement Fund - \$50,000 to be used at the discretion of the Board of Selectmen, following a public hearing, to pay for emergency repairs and energy efficiency improvements to town-owned facilities that are not contemplated in the</p>	
<p>FY'20 operating budget; and</p>	
<p>Facility Maintenance and Repair Fund - \$50,000 to be used at the discretion of the Board of Selectmen, following a public hearing, to pay for maintenance and repairs to town-owned facilities and property that are not contemplated in the FY'20 operating budget; and</p>	
<p>Health Reimbursement Account Fund - \$30,000 to fund payment of the Town's portion of employee's health insurance deductibles for employees covered by high deductible health insurance plans.</p>	<p>In use during year</p>
<p>ARTICLE 9. CAPITAL IMPROVEMENT PLAN Raising and Appropriating from Taxation, and Appropriating and Transferring Funds From Reserves, Surplus, and the State to Fund the Capital Improvement Plan): Shall the Town vote to raise and appropriate \$938,200, appropriate \$1,391,500 from the Undesignated Fund Balance (Surplus); appropriate \$692,086 from various CIP Reserve Funds; appropriate \$200,000 from the State of Maine Local Roads Assistance Program and appropriate \$25,000 from Enterprise funds; and transfer said monies (\$3,246,786) into various CIP reserve funds, which will be used to fund the CIP program as specified in Table 5 of the</p>	<p>Passed-</p>

<p>appendix to the Annual Town Meeting Warrant?</p>	
<p>ARTICLE 10. CAPITAL EXPENDITURES (Appropriations (Spending) of Fund Monies): Shall the Town vote to appropriate and expend \$3,346,700 from the Capital Reserve Funds to fund the Capital Expenditures as specified in Table 5 of the appendix to the Annual Town Meeting Warrant?</p>	<p>Passed-</p>
<p>ARTICLE 11. EXPENDITURES FROM SPECIFIC CIP RESERVE ACCOUNTS:</p> <p>Shall the Town vote to authorize the Board of Selectmen, in the event of emergency and after a public hearing, to expend up to the fund balance (as specified in Table 5 of the appendix to the Annual Town Meeting Warrant) in the following CIP reserve accounts: Infrastructure, Technology, and Ambulance?</p>	<p>Passed- For Emergency Use</p>
<p>ARTICLE 12. GENERAL ASSISTANCE: Shall the Town vote to appropriate and expend from the Undesignated Fund Balance (Surplus) up to \$60,000 to fund the Town of Wells General Assistance Program?</p>	<p>Passed</p>
<p>ARTICLE 13. TOWN CLERK COMPENSATION: \$67,944 (4.29%)</p>	<p>Passed</p>
<p>ARTICLE 14. DAYTIME FULL-TIME FIREFIGHTER: Shall the Town vote: (1) to hire one additional full-time firefighter to cover the peak daytime period during which coverage is the most difficult to obtain; and (2) to raise and appropriate \$51,048 in compensation and fringe benefits cost (\$34,072 salary plus \$17,036 benefits)?</p>	<p>Passed</p>

<p>ARTICLE 15: AUTHORIZATION TO SELL MUNICIPAL LAND: Shall the Town vote to authorize the Board of Selectmen to do the following: (1) take all steps reasonably necessary to sell the approximate 15 acre parcel of vacant land on Route 109 that was acquired as the originally intended site of the new Fire Substation (Map 0055 and Lots 13 EXE & 14 EXE); (2) to use any sale proceeds necessary to complete the Fire Substation project relocated to the Town's Public Works parcel on Route 9 (Map 0040 Lot 009 EXE); and (3) return to the Town's surplus account any balance of sale proceeds not reasonably needed to complete the Fire Substation Project?</p>	<p>Passed-</p>
<p>ARTICLE 16 LEASE OF TOWN PROPERTY FOR SOLAR FACILITIES: Shall the Town vote to: (1) lease two parcels of Town-owned land, namely the "Landfill Site" (comprised, collectively, of Tax Map 34, Lots 006-EXE, 006-A-EXE, 006-A-1-EXE, 006-B-EXE, 006-9-EXE, 006-10-EXE, 007-EXE) and the "Gravel Pit Site" (comprised, collectively, of Tax Map 48, Lots 002-EXE, 003-EXE, 004-EXE, 005-EXE and Tax Map 49, Lots 001-EXE, 002-EXE, 007-EXE, 011-A-EXE) to Walden Renewables Development, LLC ("Walden Renewables") for the purposes of constructing and operating solar photovoltaic facilities thereon (the "Solar Facilities"), as outlined in a Memorandum of Understanding dated March 19, 2019 between the Town and Walden Renewables; (2) authorize the Board of Selectmen, after a public hearing, to enter said Lease; and (3) authorize the Board of Selectman to take all steps reasonable and necessary to complete said Lease, including negotiating and executing documents?</p>	<p>Passed</p>

ARTICLE 17. Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Define and Adopt Requirements for Farm Stands and Food Stands,” be enacted?	Passed Code will be updated with amendment -Summer
ARTICLE 18 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Define Accessory Living Space,” be enacted?	Passed Code will be updated with amendment -Summer
Article 19 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Allow Accessory Retail Use in the Light Industrial District,” be enacted?	Passed Code will be updated with amendment -Summer
Article 20 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Amend Definitions to Clarify Kitchen Facility,” be enacted?	Passed Code will be updated with amendment -Summer
Article 21 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Exempt Most Public Utility Facility Uses From Certain Dimensional Requirements,” be enacted?	Passed Code will be updated with amendment -Summer
Article 22 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145	Passed Code will be updated with amendment -Summer

<p>(Land Use) of the Code of the Town of Wells to Define Net Habitable Floor Area,” be enacted?</p>	
<p>Article 23 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Amend Public Utility Facility to Include Uses Such as Solar Arrays,” be enacted?</p>	<p>Passed Code will be updated with amendment -Summer</p>
<p>Article 24 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Amend Building Separation Requirements for Multifamily Developments,” be enacted?</p>	<p>Passed Code will be updated with amendment -Summer</p>
<p>Article 25 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells to Amend the Definition of Home Business and to Clarify That the Use of a Home Business Must Be Conducted by the Occupant of the Dwelling,” be enacted?</p>	<p>Passed Code will be updated with amendment -Summer</p>

<p>Article 26 Shall the Ordinance entitled “An Ordinance to Amend Chapter 145 (Land Use) of the Code of the Town of Wells, to Define Adult Business Establishment and Permit Adult Business Establishments within the Light Industrial District retroactive in its adoption to April 8, 2019”, be enacted?</p>	<p>Passed Code will be updated with amendment -Summer</p>
<p>Capital Improvement Plan Budget</p>	
<p>Conservation Commission</p> <p>1) <u>Conservation – Land Acquisition and Maintenance (0705)</u> - The Conservation Commission annual request for funds to be added to this account for potential open space land purchases. Request asks that up to \$20,000.00 of the reserve fund balance be allocated for the maintenance of conservation lands. The fund balance in 0705 as of March 29, 2019 is \$190,986.07. The Proposed Amount requested is \$100,000.00 and the Expended Amount requested is \$20,000.00.</p>	
<p>Vehicles</p>	
<p>Code Enforcement – Additional Vehicle (0827)</p> <p>1) The request is to purchase an all-wheel drive vehicle for the Code Enforcement Office. This would be a second vehicle for the office. The Code Office currently has a 2012 Juke that has over 80,000 miles and has started needing more service. The office also needs the second vehicle for additional inspections, consultations and reviews to be conducted in a timely manner. The fund balance of 0827 as of March 29, 2019 is \$62,048.70. The Expended Amount requested is \$27,000.00.</p>	<p><u>RFP out Summer</u></p>

<p>2) Fire Department - Fire Truck Reserve (0703) – The Fire Chief requests that future funding be put into the fund for the anticipated future replacement of the Ladder Tower Truck. The current Tower Truck is a 2000 and has an average life expectancy of ten to twenty years. The fund balance of 0703 as of March 29, 2019 is \$448,724.58. The Proposed Amount requested is \$200,000.00.</p>	<p><u>Finance Office to handle</u></p>
<p>3) Fire Department - Utility 9 Replacement (0703) – The Fire Chief is requesting to set aside funding for the future replacement of the Utility 9. The fund balance of 0703 as of March 29, 2019 is \$448,724.58. The Proposed Amount requested is \$25,000.00.</p>	<p><u>Summer / Fall</u></p>
<p>4) Highway - Equipment Reserve (0701) – – The Highway Department seeks to add funds to the Highway Equipment Reserve to be used toward vehicle and equipment purchases. The Highway Department also seeks authorization for the following purchases: a) replace a 1995 John Deer Loader with equivalent loader with forks and a cage for working overhead; b) replace a 2004 Trackless Roadside Mower and Mower Head with equivalent machine and mower head; c) replace a 2004 GMC C8500 Wheeler and snow removal set-up with a smaller more versatile truck with a plow, wind and sander; d) replace a Ford Ranger with an F350; e) replace a walker mower; f) purchase a backhoe to replace the backhoe with forks that was given to the Transfer Station when it was reorganized; g) replace a 2012 GMC 2500 with an F350 and plow. The fund balance of 0701 as of March 29, 2019 is \$452,380.15. The Proposed Amount requested is \$318,086.00. The Expended Amount requested is \$811,500.</p>	<p><u>Summer /Fall for purchases and delivery 2019-2020</u></p>
<p>5) Highway - Transfer Station Enterprise Loan Repayment to Equipment Reserve Fund (0701) – Repayment of \$155,000 loan awarded by the Board of Selectmen to the Transfer Station to pay for Leaseholder Improvements. The loan used funding that was in the Highway Equipment Reserve for the purpose of future equipment and vehicles. With the Transfer Station Enterprise being closed at the end of the fiscal year the loan needs to be repaid. The request is to repay the loan over a two year period. The fund</p>	<p><u>Finance Office to handle</u></p>

<p>balance of 0701 as of March 29, 2019 is \$452,380.15. The Proposed Amount requested is \$77,500.00.</p>	
<p>6) WEMS Ambulance (0715) - Proposed annual addition to this fund for future ambulance replacement. The fund balance of 0715 as of March 29, 2019 is \$175.85. The Proposed Amount requested is \$80,000.00.</p>	<p><u>Finance Office to handle</u></p>
<p>Technology Plan</p>	
<p>1) Fire – Workstation Replacement (0740) The Fire Chief requests to replace the 10 aging workstations and monitors. The fund balance of 0740 is \$419,157.77. The Proposed Amount requested is \$28,000.00 and the Expended Amount requested is \$28,000.00.</p>	<p>Summer thru Winxnet</p>
<p>2) IT - Tech Committee (0830) The Technology Reserve account provides a self-funded computer equipment repair and replacement fund. It also funds enhancements and maintenance of the Town’s GIS program. The fund balance of 0830 as of March 29, 2019 is \$44,286.11. The Proposed and Expended Amount requested is \$2,500.00.</p>	<p>ongoing</p>
<p>3) IT – Proposed Capital Technology Expenses (0740) – Proposal submitted by Winxnet, the Town’s IT provider consists of refreshing 6 computers. The fund balance of 0740 as of March 29, 2018 is \$325,356.27. The Proposed and Expended Amount requested is \$12,000.00.</p>	<p><u>ongoing</u></p>
<p>4) Planning – GIS Collection (0830) - – This project will establish the ability of the town Planning Department to internally gather important Public Works Department and engineering features such as drainage pipe and catch basins in an accurate manner on a separate GIS layer which can be installed on the Town’s GIS program for use by staff in daily work. The fund balance of 0830 as of March 29, 2019 is \$44,286.11. The Proposed and Expended Amount requested is \$14,000.00.</p>	<p><u>summer</u></p>
<p>5) Town Manager – Central Server Room (0740) – The Town Manager requests</p>	<p><u>. summer /fall</u></p>

<p>funds for the future move of the Town Hall server room to the future public safety facility. The current server room at Town Hall was not built for the amount of equipment in the room. The future server room will be a designated room and will be designed to hold the servers for the Town. The money in the request is for the equipment that will be needed in the central server room. The fund balance of 0740 is \$419,157.77. The Proposed Amount and Expended Amount requested is \$125,000.00.</p>	
<p>Infrastructure</p>	
<p>1) Harbor Master - Floats (0013) – The Harbor Master wishes to continue with a strategic maintenance and replacement program for harbor floats. The plan calls for yearly triage to assess what floats need replacing and what can be patched, refastened, or repaired. The fund balance of 0013 as of March 29, 2019 is \$52,880.75. The Proposed and Expended Amount requested is \$20,000.00.</p>	<p><u>Fall /spring</u></p>
<p>2) Highway - Infrastructure (0708) – Request is to add funds and expend funds for large infrastructure related projects. Large projects remain and the list continues to grow. Those projects a) 9B MaineDOT/Town Overlay Combine Project; b) Furbish Road (Rte One down thru Marsh and pave shoulders; c) Harbor Rd FLAP Grant Local Match; d) traffic light install at Rte 9A and intersection improvement share at 109/9; e) Eldridge Rd drainage in Marsh to Seawall; e) Coles Hill Bridge; and f) three large road culverts identified by MaineDOT for repairs. Pine Ledge Dr. drainage .The balance of fund 0708 as of March 29, 2019 is \$597,439.06. The Proposed and Expended Amount requested is \$300,000.00.</p>	<p><u>SUMMER /FALL & SPRING</u></p> <ul style="list-style-type: none"> • <u>Pine ledge and Robinson Rd Drainage and Pavement Project –summer & fall</u> • <u>Harbor and Furbish Rds Flap Grant Projects –ongoing</u> <ol style="list-style-type: none"> 1. <u>Harbor Rd Pavement</u> • <u>Swamp John Rd Investigation and plan to revamp round</u>
<p>3) Highway - Paving/Culverts and Bridges (0723) - The Public Works Director has a long list of paving projects and additional surface coats to streets previously reconstructed. The fund balance of 0723 as of March 29, 2019 is \$108,083.10. These funds have also been identified to meet paving, culverts and bridge needs. The Proposed and Expended Amount requested is \$1,000,000.00.</p>	<ul style="list-style-type: none"> • <u>Loop Rd 1” Top</u> • <u>Heather, Gendron,& Howard 1” Top</u> • <u>Main Street</u> • <u>Settlers retreat / Indian Ridge Rd</u> • <u>Cheney Woods Rd</u> • <u>Ell Pond Entrance</u> • <u>Natanis Ridge circle</u> • <u>Bayview Terrace / Tidal Court</u> • <u>Burnt Mill Rd –In Phases</u>

<p>4) Highway - Sidewalk Reserve Funding (0704) – Request is to add additional funds to the reserve to cover anticipated future projects. The future funding will be used to create safe pedestrian environments and upgrade crosswalks to be ADA compliant. The request also asks to release funds to complete anticipated future projects that become ready for sidewalk work in FY 2020. The fund balance of 0704 as of March 29, 2019 is \$167,931.00. The Proposed and Expended Amount requested is \$75,000.00.</p>	<p>Summer /fall</p> <p>1. Rte 1 from Public Safety Complex to South Street</p>
<p>5) Police - Radio Tower Purchase (0742) – Request is for the funding to complete the three tower project. The proposed tower locations are at Public Safety Facility, Public Works and College Drive. Included are the purchase of three towers, lease three UHF repeater systems, relocate three VHF repeaters, interface VHF and UHF repeaters at all sites, and lease UHF voter receivers for each site. The fund balance of 0742 as of March 29, 2019 is \$115,190.32. The Proposed Amount requested is \$521,500. The Expended Amount requested is \$623,000.00.</p>	<p><u>Summer /fall</u></p>
<p>Equipment</p>	
<p>1) Fire - Copier (0734) – Request is for the purchase of a copier for the department. The fund balance of 0734 as of March 29, 2019 is \$93,340.39. The Proposed Amount and Expended Amount requested is \$9,200.00.</p>	<p>fall</p>
<p>2) Fire - SCBA Replacement 2026 (0734) – Request is an addition to the fund for the incremental replacement funding for firefighter SCBA breathing apparatus. The apparatus are approaching 20 years of service. Future replacement in 2026 would require \$350,000. The fund balance of 0734 as of March 29, 2019 is \$39,340.39. The Proposed Amount requested is \$30,000.00.</p>	<p>Finance Dept will handle</p>
<p>3) Fire - SCBA Bottles (0734) – Request is for the future replacement of Self Contained Breathing Apparatus Bottles. The bottles have a mandatory 15 year remove from service. The fund balance of 0734 as of March 29, 2019 is \$39,340.39. The Proposed Amount and Expended Amount requested is \$20,000.00.</p>	<p>Finance Dept will handle</p>

<p>4) Fire – Turnout Gear (0734) – Request is to purchase 25 complete sets of firefighter protective gear (\$3,400 per set). Set includes coat, pant, helmet, boots, gloves and protective hood. The fund balance of 0734 as of March 29, 2019 is \$39,340.39. The Proposed Amount and Expended Amount requested is \$85,000.00.</p>	<p>Fall /winter</p>
<p>5) Police – Snow Removal Equipment (New) – Request is to purchase a skid steer with a general purpose bucket, snow pusher and snow blower to be utilized for snow removal at the new public safety facility. A new fund called Police Vehicles or Equipment will be created. The fund balance as of March 29, 2019 is \$0.00. The Proposed and Expended Amount requested is \$60,000.00.</p>	<p>Summer -fall</p>
<p>6) WEMS – Major Medical Devices (0735) – Proposed addition for future replacement purchase. Future purchases could include cardiac monitors/AED’s, ambulance stretchers, mechanical CPR devices, video laryngoscopes, or IV pumps. The department plans to purchase three mechanical CPR devices in FY 2020. The fund was established in FY10 as EKG/Defib and is being renamed to Major Medical Devices in this budget year. The fund balance of 0735 as of March 29, 2019 is \$55,804.15. The Proposed Amount requested is \$20,000.00. The Expended Amount requested is \$42,000.00.</p>	
<p>Other</p>	
<p>1) Assessing – Revaluation (0744) – The Town revaluation in 2013 cost around \$200,000.00. The Assessor requests to set aside funds over the next four years for a future revaluation. The fund balance of 0744 as of March 29, 2019 is \$25,000.00. The Proposed Amount requested is \$15,000.00.</p>	<p>Finance will transfer the funds when needed</p>
<p>2.Harbor – Future Dredge Funding (0805) – Request is to start saving funding for a future Federal dredge for the areas in the harbor that the Town is responsible for. Those areas include the boat ramp, mooring basin and the frontage on Eastern Shore. To save money the Town will try and piggyback with the Army Corp to save mobilization fees of the dredge equipment. The fund balance of 0805 as of March 29, 2019 is \$60,000.00. The Proposed Amount requested is \$30,000.00.</p>	<p>Finance will transfer the funds</p> <p>Contact with the Army Corp has been made to work towards a dredge within 24 months.</p>
<p>3.Town Manager – Garage Solar Panel</p>	<p>Finance will transfer the funds</p>

<p>Buy-out (0745) – This project is to establish a fund with annual contributions to allow the Town to early purchase solar systems as they become available from their Power Purchase Agreement. Presently the Town has one solar system on the old Town Garage that can be purchased for \$39,000.00 in FY 2022. The fund balance of 0745 as of March 29, 2018 is \$20,000.00. The Proposed Amount requested is \$10,000.00.</p>	
<p>4.Highway – Crosswalk Lights (0739) – Continuation of a project to purchase and install radio controlled solar powered LED crosswalk lights as seen on Route 1 at the Post Office Crosswalk. The fund balance of 0739 as of March 29, 2019 is \$100,923.07. The Proposed Amount requested is \$6,000.00. The Expended Amount requested is \$12,000.00.</p>	<p>Finance will transfer the funds</p>
<p>5) Town Manager – Comp Plan Update (0739) – Request is to commence an update to the out of date 2005 Comprehensive Plan that will give direction for the community for 10 years into the future. The proposed update will take several years with a consultant to get it approved using hearings, public forums and surveys to obtain feedback. The fund balance of 0739 is \$100,923.07. The Proposed and Expended Amount requested is \$50,000.00.</p>	<p>Fall</p>
<p>6.Town Manager – Garage Solar Panel Buy-out (0745) – This project is to establish a fund with annual contributions to allow the Town to early purchase solar systems as they become available from their Power Purchase Agreement. Presently the Town has one solar system on the old Town Garage that can be purchased for \$39,000.00 in FY 2022. The fund balance of 0745 as of March 29, 2019 is \$30,000.00. The Proposed Amount requested is \$10,000.00.</p>	<p>Finance Dept will handle</p>
<p>7.Town Manager – Town-wide Way Finder (0739) – The Wayfinder Project Committee has started work following project development budgeting over the last two years. A consultant is working currently with the Committee which will lead into a Wayfinder Product Signage Plan for Fabrication. The Fabrication phase will take the next 2-3 years to complete. A Fabricator Company will provide the signage or products that will be installed. The fund balance of 0739 as of March 29, 2019 is \$100,923.07. The Proposed Amount and Expended Amount requested is \$25,000.00.</p>	<p>Summer - Fall</p>
<p>ENTERPRISE FUNDS CIP PROJECTS</p>	
<p>1) Recreation – Public Restroom</p>	<p>Fall / Spring Project</p>

<p>Renovations (0505) – The public bathrooms at the Walter Marsh Recreation Area were built in 1995 and are in need of renovations after 23 years of wear and tear. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$9,000.00.</p>	
<p>2 Recreation – Vehicle/Storage Garage (0505) – An additional storage garage is needed to store the Recreation vehicles and additional program supplies needed to run year round programs. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$12,500.00.</p>	<p>Finance Dept will handle</p>
<p>Vehicles</p> <p>1) Recreation – 15 Passenger Van Replacement (0505) – Request is to allocate funding in the Enterprise Fund for the future replacement of a 15 passenger van. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$12,000.00.</p>	<p>Finance Dept will move Funds</p>
<p>2.Recreation – Dump Truck Replacement (0505) – Request is to allocate funding in the Enterprise Fund for the future replacement of a dump truck. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$8,500.00.</p>	<p>Finance Dept will handle</p>
<p>Infrastructure</p> <p>1) Recreation – Tennis Court Overhaul (0505) – This request is to add funding for the future overhaul of the tennis courts. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$50,000.00.</p>	<p>Finance Dept will handle</p>
<p>2.Recreation –Parking Lot Expansion (0505) –</p> <p>Two options are being reviewed. Option 1 is to simply</p>	<p>Summer /Fall</p>

<p>expand the parking along 9A down towards Hobbs Farm Rd.. This option is being costed out vs Option 2 which is to work the town property over on Burnt Mill Rd into a new parking lot. This request is to add funds for an expanded or new parking lot. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Amount to Allocate for Future Expense is \$30,000.00.</p>	
<p>3.Recreation – Fencing (0505) – Request is for new fencing and to repair old fencing at Walter Marsh Recreation Area needed for safety at the park. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Fiscal Year Expenditure Amount requested is \$12,000.00.</p>	Fall
Equipment	
<p>1.Recreation – Security System (0505) – The security system at the Recreation Park on Rte 9A needs to be upgraded and two new cameras need to be installed for surveillance of the playground and ball fields. The fund balance of 0505 as of March 29, 2019 is \$493,306.95. The Fiscal Year Expenditure Amount requested is \$19,000.00. The Amount to Allocate for the Expense is \$7,500.00. In a past budget \$11,500.00 was previously set aside for the</p>	As Needed
<p>2.Recreation – Mower Replacement (0505) – The current mower will need to be replaced in the next 5 years. This request is to set aside funds for the future replacement. The fund balance of 0505 as of March 29, 2019 is \$493,306.96. The Amount to Allocate for Future Expense is \$5,000.00.</p>	Finance Dept will handle
<p>3.Recreation – Tractor Replacement (0505) – The current tractor will need to be replaced in the next 5 years. This request is to set aside funds for the future replacement. The fund balance of 0505 as of March 29, 2019 is \$493,306.96. The Amount to Allocate for Future Expense is \$7,300.00.</p>	Finance Dept will handle

GRANTS	
1) USF&W / USDOT - Harbor Road Trail	<p>Consultant hired and design work to commence in the Winter of 2019</p> <p>Ongoing</p>
2) USF&W / USDOT - Section of Furbish Road & Culvert Replacement	<p>Consultant hired and design work to commence in the Winter of 2019</p> <p>Ongoing</p>
3) Conservation Commission Bridge on Tilton Property	Ongoing-town grant to assist property owners protect their property and allow the use of this unique area. – Not built
4) Colonial Road Protection Project	<ul style="list-style-type: none"> Work with Property Owners to secure the properties on Newhall, Green and Hill Roads from ATV damage. Gates fabricated and awaiting install. Town is assisting in finding a company to drill holes in the ledge to install the signs.
5) 9B State/ Town Grant -Paving	<p>Fall or Spring depending of Governor's release of Bonds. Half the paving has been completed. MTA Bridge to Rte 9 and 2nd portion in spring.</p> <p>FY'20 with design in FY'20</p>
6) 109 at 9A Traffic Light	FY'20 with design in FY'20
7) 109 at 9 Intersection Improvement	FY'20 with design in FY'20
8) SHIP Grant Alternative Dredge for new mooring basin	Summer / Fall Examination with Regulatory Agencies
9) Eastern Trail - Continue to seek funding	ongoing
10) DEP Harbor Pump out Grant	summer
Other Work Items	
1) Maine DOT - Route One Bridge - Buffam	<p>Fall or Winter of 2019-20</p> <p>Wrapping project up in June 2019</p>

2) Union Contract Negotiations - Highway, Police, Fire and Gen Govt	Fall 2019-to completion
3) 2019 Town Report	March / April 2020
4) Setup for Summer- beach areas	By May
5) Charter Review Committee	Fall
6) Route One and Mile Road Pocket Park	<ul style="list-style-type: none"> • Sign MOA with State –July • Purchase of Land –August • Reconstitute Park Committee on Design and budget in FY'20 Design not done.
7) Complete FY'19 Audit	November
8) Public Safety Facilities Construction	October
9) Fire Substation Project Implemented	Winter 2020
10) Complete the FY'20 Tax Commitment	September / October 2019 with tax bills out Completed
11) FY'21 Budget & CIP	Budget Process – October- March In review by Budget Committee Completed on time
12) Documents for the Town Meeting June 2020	April Warrant signed and Books mailed
13) Oil and Propane Bids	Will attempt to do a Summer combined bid to commence Oct 2019.

<p>14) Electrical Rate review for large and medium account</p>	<p>Summer 2019</p>
<p>15) Auction of Surplus Items and land</p>	<p>Summer of 2019</p>
<p>16) September Volunteer Breakfast</p>	<p>September 2019</p>
<p>17) Highway - Pit Reclamation</p>	<p>Ongoing</p>
<p>18) LED Street Light Project</p>	<p>Completion fall following install of the communication towers</p>
<p>19) Review of the Webhannet Seawall & Cap.</p>	<p>Completed with repairs but review of new wall design using FEMA funds will be reviewed during FY'20</p>
<p>20) EMA Hurricane Prep - Debris Pit DEP Lic / Gates and Traffic Light generator attachments</p>	<p>Ongoing</p>
<p>21) EMA- Completion of March 2018 Disaster Declaration Filing</p>	<p>Funds have been escrowed for town to start planning FY'20</p>
<p>22) FEMA FLOOD Map Appeal Work on 2017 Maps</p>	<ul style="list-style-type: none"> • Appeal Filed Fall 2018 • Expected fall
<p>23) CEO Licensing Requirements for inspections</p>	<ul style="list-style-type: none"> • Summer / Fall
<p>24) Review of Rental Property Policies</p>	<ul style="list-style-type: none"> • Summer / Fall
<p>25) Increase Harbor Park</p>	<p>Ongoing</p>

activities - concerts	
26) Investigate establishing TIF Districts	Ongoing
27) Re-establish Wells Development Corporation and EDC Committee	Summer /Fall
28) Complete Wayfinder Project Planning Phase	<ul style="list-style-type: none"> • Sign Fabrication -Summer
29) Increase Document Scanning Program	<ul style="list-style-type: none"> • Treeno expansion continues into Assessor's Office from CEO /Planning; Town Manager's Office and Finance Dept.
30) Increase Volunteer program	Ongoing
31) Town Clerk - two elections implementation	Ongoing
32) Implement New Laws passed by Legislature	1) September / October Implementation
33) Review of Ordinances and Policies	1) Ongoing
34) Hiring of new Library Director	Late July - August
35) Review & Update of the Non Union Merit Program by PAC & BOS	Fall / Winter/ Spring
36) BOS Procedures Policy	Summer
37) Undertake the printing of a New Street Map	During FY'20 Not taken up
38) Energy Committee- Continue to look at Solar and other projects to Undertake.	<ul style="list-style-type: none"> • Complete Lease deal with Waldon Renewables • Review new solar opportunities from LD 1711 • Implement LED Lighting where possible • Complete LED Street Light Project
39) Large Purchase Bids- vehicles and Trucks	Ongoing

<p>Carry Over Projects</p>	
<p>1.Fire Dept. Software Purchase and Install</p>	<p>FY'20</p>
<p>2.Preservation - Observation Deck (0906) - This two year request is to remove existing decking and guard rail system and replace with Trex decking and guard rails. The two year project is estimated to cost \$17,000.00 over the two year period. The fund balance of 0906 as of March 29, 2018 is \$56.82. The Expended Amount requested is \$8,500.00.</p>	<p>Early Fall</p>
<p>3.Town Hall - Siding (0817) - Request is to install vinyl siding onto Town Hall as an alternative to repainting the facility. Town Hall was last painting in 2010 and is showing signs of paint wear and peeling on all four sides. The cost at the time was \$12,500.00 and currently runs around \$15,000.00. The life of the vinyl siding makes it more economically feasible then to repaint. The fund balance of 0817 as of March 29, 2018 is \$80,586.75. The Proposed Amount requested is \$30,000.00 and the Expended Amount requested is \$55,000.00.</p>	<p>Summer /fall if sufficient funds</p>
<p>4.Preservation - 1710 House (0906) – Request is for work to be completed at the 1710 House. An existing addition on the West side of the structure that is breaking away needs to be removed. The addition removal includes the removal of a weather head and electrical meter, relocating the electrical meter to the structure with a new weather head, relocating electrical panel in the interior of structure which includes some new wiring. The project will also include replacing rotted shakes and clapboard, remove the greenhouse window on rear of structure and possible small back mud room. The scope of work also includes scrapping, caulking, and prepping the structure to be either painted or stained to match the existing color. All elements to be removed are not part of the historical structure and the Town will continue to work closely with the Maine Historical Commission during these repairs. The fund balance of 0906 as of</p>	<p>FY'20</p>

<p>March 29, 2018 is \$56.82. The Expended Amount requested is \$25,000.00.</p>	
<p>5. Town Hall LED Internal Lights</p>	<p>summer</p>
<p>6. Recreation – Multipurpose Field (0505) – This request is the funding needed to pay the first installment of the Recreation Department Multipurpose Field Loan that is Article 17 on the FY 2019 Annual Town Meeting. The fund balance of 0505 as of March 29, 2018 is \$527,540.17. The Fiscal Year Expenditure Amount requested is \$50,000.00.</p>	<p>Fall</p>
<p>7. Review of Fire Dept and WEMS Protocols</p>	<p>ongoing</p>
<p>8. Swamp John Rd – rebuild to last</p>	<ul style="list-style-type: none"> • Road Geo Tech Investigation • Plan for rehabilitation • Preliminary repairs to hold road for larger project